

Uttari Bharat Sabha's
Ramanand Arya D.A.V. College
The Annual Quality Assurance Report (AQAR) of the IQAC

2012 - 2013

Part – A

1. Details of the Institution

1.1 Name of the Institution

Ramanand Arya D.A.V. College

1.2 Address Line 1

Veer Savarkar Marg (Station Road), Datar Colony

Address Line 2

Bhandup East

City/Town

MUMBAI

State

Maharashtra

Pin Code

400 042

Institution e-mail address

info@radav.org

Contact Nos.

022-25662921 (Office)

Name of the Head of the Institution:

Dr. Ajay Bhamare

Tel. No. with STD Code:

022 – 2566 0513

Mobile:

09833552608

Name of the IQAC Co-ordinator:

Mr. Padmakar Mane

Mobile:

09594006262

IQAC e-mail address:

iqacradav@gmail.com

1.3 NAAC Track ID(For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC / 32 / 365 dated 03.05.04

1.5 Website address:

www.radav.org

Web-link of the AQAR:

www.radav.org/naac/AQAR2012-13.pdf

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	74.00	2004 - 05	2008 - 09
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

01.07.2005

1.8 AQAR for the year (for example 2010-11)

2012 - 13

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. **AQAR 2009 – 10 submitted to NAAC on 15/11/2014**
- ii. **AQAR 2010 – 11 submitted to NAAC on 17/11/2014**
- iii. **AQAR 2011 – 12 submitted to NAAC on 18/11/2014**
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12 (B)

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

University of Mumbai

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Yes-Minority Status (Linguistic)

Autonomy by State/Central Govt. / University	<input type="text" value="--"/>		
University with Potential for Excellence	<input type="text" value="--"/>	UGC-CPE	<input type="text" value="--"/>
DST Star Scheme	<input type="text" value="--"/>	UGC-CE	<input type="text" value="--"/>
UGC-Special Assistance Programme	<input type="text" value="--"/>		<input type="text" value="--"/>
UGC-Innovative PG programmes (<i>Specify</i>)	<input type="text" value="--"/>		<input type="text" value="--"/>
UGC-COP Programmes	<input type="text" value="--"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="6"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="1"/>
2.3 No. of students	<input type="text" value="1"/>
2.4 No. of Management representatives	<input type="text" value="1"/>
2.5 No. of Alumni	<input type="text" value="1"/>
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="1"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="---"/>
2.8 No. of other External Experts	<input type="text" value="----"/>
2.9 Total No. of members	<input type="text" value="11"/>

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders Total No. Faculty

Non-Teaching Staff / Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

Principal Ingavale from Shailendra Education Society, Dahisar, Mumbai was the Resource Person in the seminar organized on the above theme.

2.14 Significant Activities and contributions made by IQAC

Regular interaction by IQAC with teaching and non-teaching staff was held through formal and informal means. The purpose was to ensure that all activities relating to teaching, evaluation, administration and student support services were performed in a qualitative manner.

2.15 Plan of Action by IQAC/Outcome (2012 – 13)

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

PLAN OF ACTION	ACHIEVEMENTS
<p>To strengthen the infrastructure in the college campus and departments by procuring the necessary equipments and by making the best use of available space.</p>	<ul style="list-style-type: none"> • The main lobby of the college was renovated to make it more spacious and attractive. • To improve the security at the entrance, pre-fabricated cabins were installed at the two entrance gates of the college. • In order to improve the services offered by the office administration and library, more equipments were purchased – some of them through UGC grants. (Details available under 4.1 – Part B in this AQAR). • Two wide entrances to the staircases were constructed at both ends of the college compound on the front of the building - one for men and another for women. This provided direct access to students to the first floor. The flooring and wall tiling of the ground floor passage was modified to improve the aesthetics.
<p>Organising seminars and workshops.</p>	<p>Guidance Seminars were conducted during the year as detailed below :</p> <ul style="list-style-type: none"> • Prof. Yogesh Patel of S.K. Somaiya College was the resource person for the seminar on the theme of ‘Accounting Standards’. • Prof. Santosh Ojha of Vikas College of Commerce was the resource person for

	<p>the seminar on the theme of 'Capital Budgeting'.</p> <ul style="list-style-type: none">• Prof. Neha Dalvi of Asmita College, Vikhroli was the resource person for the seminar on the theme of 'Human Resource Management'.• Dr. Deepali Moghe , from V.K. Menon College was the resource person for the seminar on the theme of 'Export Policy'.• Prof. Monica Lodha, Chartered Accountant, from K J Somaiya College was the resource person for the seminar on the theme of 'Financial Accounting'.• Prof. Pankaj Pandagale, from G.E.S's Dr. Tope College was the resource person for the seminar on the theme of 'Direct Tax'.• In the subject of Foundation Course, Dr. Bela Bhatia, a Professor at Tata Institute of Social Science and a Cambridge scholar was the resource person in the seminar on 'Present Conflicts in Central India with reference to Tribal Rights'.• Mr. Ketan Vira, an eminent specialist in finance, conducted a guidance seminar on 'International Finance'.• Prof. Zenal Thakkar, Coordinator of BMS Department of S.K. Somaiya College conducted a guidance seminar on 'The Concept of Management'.• Three guidance seminars were organized by the Information Technology department
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	<p>on Business Communication, Cloud Computing and Logic & Discrete Mathematics. The resource persons were Ms. Priyanka Asartekar (L & T Infotech), Mr. Yohan Wadia (IGATE), Mr. Prakash Eknath Patil (Information Technology expert).</p>
<p>To encourage the students to participate and excel in sports activities and to provide them the guidance to take part in inter-collegiate and inter-university tournaments.</p>	<ul style="list-style-type: none"> • Our college won the Silver Medal in the Inter collegiate Kabaddi Tournament. Pooja Patil (who was also selected as Captain) and Nikita Kadam were selected to play in the Inter - University tournaments. The college honoured them with a Trophy and a Cash Prize of Rs. 2500 each. • 14 students of the college won the Silver Medal and Trophy in the Tug of War competition conducted by the University of Mumbai. They were rewarded with a scholarship by the college. • Our college hosted 'Best Physique' Inter Collegiate Tournament on behalf of the University of Mumbai. • Our college was the host for 'Ashwamedh', a Kabaddi Camp for men & women players on behalf of the University of Mumbai. • Dr. Ajay Bhamare, Principal was appointed Chairperson for the Judo Selection Committee for the tournaments of 2012 – 13 by the University of Mumbai. • Our Sports Director, Mr. R.S. Pandey was appointed as the Coach for the West Zone

	<p>Kabaddi Tournament by the University of Mumbai. He was also appointed the Manager for All India Inter University Kabaddi Tournament.</p>
<p>Encouraging faculty to improve their qualifications and to participate in academic seminars in order to widen their knowledge and teaching abilities.</p>	<p>Please refer to Annexure II.</p>

Developing the students' ability to develop themselves and also participate in socially beneficial activities through NSS.

- Five students attended the Leadership Development Camp at Karjat during Aug 16 – 20.
- Five volunteers of NSS participated in the Tree Plantation Camp at Kalina campus of the University of Mumbai.
- 30 NSS volunteers took part in the Peace Rally organized at Azad Maidan.
- The NSS unit of the college hosted a seminar for the Red Ribbon Club. Students from four colleges participated.
- A team of ten NSS volunteers took part in the Inter-collegiate Street Play Competition organized by the University of Mumbai on 27.09.12.
- The NSS volunteers also participated in the Group Song Competition on the theme "Meri Beti, Pyari Beti" on 26.09.12.
- Five of our NSS volunteers attended the Red Ribbon Club Workshop at Vaze College to focus on HIV AIDS on October 19 & 20, 2012.
- The NSS students also took part in the annual camp conducted by St. Pious College, Goregaon from October 26 to 29, 2012.
- 10 volunteers from NSS joined the World Human Rights programme organized at R D College, Bandra on December 10, 2012.
- Our NSS volunteers joined the Swami Vivekanand Jayanthi celebrations at Menon College on January 12, 2013.
- The NSS students conducted a 'Road

	<p>Safety Awareness’ campaign in and around our college.</p> <ul style="list-style-type: none">• They also conducted a special campaign on ‘Self Defence and Importance of Women in Society’.• NSS volunteers accompanied by our faculty members participated in the annual Rural Residential Camp at Hindu Seva Sangh, Manoli, Murbad from January 25 to 31, 2013. In this camp they conducted many activities to educate the local tribal population on health and hygiene.• The NSS group of the college also celebrated Teachers’ Day. Saplings were presented to all the teachers on this occasion.• The NSS unit organized a Blood Donation Camp in association with the Lions Club and Sion Hospital.• The NSS unit conducted a program in the college auditorium on Women Empowerment in association with Akshara Foundation on September 17, 2012.• September 28, 2012 was observed as Peace and Non Violence day by the NSS through skits and a poster exhibition.• On September 30, 2012, the NSS volunteers made a presentation to fellow students on the need for Energy Conservation.• The NSS group conducted an educational program on Evil Effects of Drugs on October 31, 2012.
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**** Attach the Academic Calendar of the year as Annexure.***

Please refer to Annexure I.

2.15 Whether the AQAR was placed in statutory body Yes

No

Management

Syndicate

Any other body

Provide the details of the action taken :

The management approved the AQAR and assured the IQAC of their support in implementing the plan of action.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0		
PG	--	0	1	
UG	1	0	5	2
PG Diploma	0	0		
Advanced Diploma	0	0		1
Diploma	0	0		3
Certificate	0	0		
Others	0	0		
Total	1	0	6	6
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

We are following the syllabus and system of the University of Mumbai.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	7
Trimester	--
Annual	--

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

No formal feedback system was used. However, informal discussions were held by the Principal / Vice Principal / HOD / Faculty with the students on the teaching learning process, quality of infrastructure, services and other facilities. Suggestions and complaints were attended to wherever feasible.

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The syllabus of all courses are decided by the Board of Studies, University of Mumbai . The Board periodically reviews the syllabus and modifies it to suit the current requirements.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

A new course, B. Com (Financial Markets) was started by the college during this year.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
17	8	9	Nil	Nil

2.2 No. of permanent faculty with Ph.D.

3

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
22	Nil	Nil	Nil	Nil	Nil	Nil	Nil	22	Nil

2.4 No. of Guest and Visiting faculty and Temporary faculty

0	03	22
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	1	6	10
Presented papers	1	4	1
Resource Persons	0	0	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

In addition to the Black Board usage, faculty members used LCD Projectors for making a better visual presentation of the subject. The student groups were also encouraged to make team-presentations on a specified subject - related topic in order to improve their presentation and communication skills. Industrial visits were organized for the students and it helped them in learning the theoretical concepts.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

The examination system implemented by the college is according to the norms and guidelines set by the University of Mumbai from time to time.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/ Curriculum Development workshop

2

0

0

2.10 Average percentage of attendance of students

74

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com	441	21	65	9	--	95
BMS	60	--	33	10	25	68
BBI	53	--	36	34	11	81
BAF	56	--	79	2	7	88
B.Sc.IT	90	--	36	11	20	67
M.Com	42	--	21	29	17	67

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

In staff meetings the IQAC positively influenced the Teaching – Learning Process. Faculty were encouraged to use the newly acquired resources. The faculty were also encouraged to share their research papers with the students.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	---
UGC – Faculty Improvement Programme	---
HRD programmes	---
Orientation programmes	---
Faculty exchange programme	---
Staff training conducted by the university	---
Staff training conducted by other institutions	---
Summer / Winter schools, Workshops, etc.	19
Others	3 (short term courses)

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	38	11	NIL	4
Technical Staff	NIL	NIL	NIL	NIL

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC gave suggestions regarding the following :

- That the faculty should be informed well in advance about seminars and workshops to be held in other institutions and University to enable them to participate.
- That the final year students should be assisted in visiting outside institutions for collecting information about specific topics and make a project report as required by the University by analysing the issues involved.
- That our institution should felicitate faculty members for their research work.

The IQAC also encouraged faculty to present research papers so that, in addition to enhancing their knowledge, it would also improve their scores under the Career Advancement Scheme (CAS).

The faculty members were also encouraged to avail of the Faculty Improvement Programme (FIP) for pursuing their Ph.D.

3.2 Details regarding major projects: **NIL**

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3 Details regarding minor projects: **NIL**

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	1	1	--
Non-Peer Review Journals	1	3	--
e-Journals	--	--	--
Conference proceedings	--	--	--

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	----	---	---
Minor Projects	--	----	---	---
Interdisciplinary Projects	---	----	---	---
Industry sponsored	---	---	---	---
Projects sponsored by the University/ College	---	---	----	---
Students research projects <i>(other than compulsory by the University)</i>	----	--	----	---
Any other(Specify)	---	---	----	----
Total	----	---	----	---

3.7 No. of books published

i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from : **NA**

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	---	---	---	12
Sponsoring agencies	---	----	---	---	Management

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management Total
of University/College

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other (FIP)

3.21 No. of students Participated in NSS events:

University level

State level

National level

International level

3.22 No. of students participated in NCC events: **NA**

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="0"/>	State level	<input type="text" value="0"/>
National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>

3.24 No. of Awards won in NCC: **NA**

National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>
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3.25 No. of Extension activities organized

University forum	<input type="text" value="7"/>	College forum	<input type="text" value="6"/>
NCC	<input type="text" value="NA"/>	NSS	<input type="text" value=""/>
		Any other	<input type="text" value="2"/>

UNIVERSITY FORUM (BY NSS VOLUNTEERS OF THE COLLEGE)

- **06.08.12 : Peace Rally at Azad Maidan, Mumbai on the anniversary of the atomic bombing of Hiroshima and Nagasaki in World War II.**
- **Tree Plantation Drive at the Kalina campus of the University of Mumbai.**
- **Participated in the Group Song Competition on Women Empowerment organised by the University of Mumbai on 26th September, 2012.**
- **Participated in the Inter – collegiate Street Play competition organized by the University of Mumbai on the ‘Protection of the Girl Child’.**
- **Our college hosted 50 NSS volunteers of S.S.T. College, Ulhasnagar on January 11th, 2013 in connection with the Yuva Divas celebrations of the University of Mumbai. Various programmes were conducted for them in our college.**
- **The NSS volunteers attended the programme organized by R D National College, Bandra, Mumbai on 10th December, 2012 to observe World Human Rights Day.**
- **Members of the NSS Unit of our college attended the programme organized by V.K. Krishna Menon College, Bhandup, Mumbai to commemorate Swami Vivekanand Jayanti.**

COLLEGE FORUM (BY NSS VOLUNTEERS OF THE COLLEGE)

- Blood Donation Camp was organized at the college in association with Lions Club and Lokmanya Tilak Municipal Hospital, Sion, Mumbai.
- Teachers' Day observed by the NSS unit and saplings of different plants were presented to the faculty.
- Programme on 'Women Empowerment to Eradicate Eve Teasing' was organized at the college on September 17, 2012.
- Awareness programme was conducted in the college on Peace and Non – Violence in the Society' on 28th September, 2012.
- A programme on the 'Evils of Drugs' was conducted for our college students on 1st October, 2012.
- The NSS group took part in the Special Rural Residential Camp at Manoli village, Murbad, Dist : Thane and organized various activities to create awareness among the tribal population of the village on health, literacy, hygiene, safety, etc.

OTHER FORUM (BY NSS VOLUNTEERS OF THE COLLEGE)

- August 16th to 20th : Participation in the training camp on Leadership Skills at Karjat.
- Octoebr 19th and 20th : Participation in the Red Ribbon Club workshop conducted at Vaze College, Mulund, Mumbai.

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- A Dental Check-up camp was organized for faculty and students on March 16th, 2013 at the college through the Dentists of Y.M.T. Dental College & Hospital, Kharghar, Navi Mumbai.
- Our students participated in the Peace Rally organized by the University of Mumbai at Azad Maidan to the University's Fort campus in Mumbai on 06.08.12, on the anniversary of the atomic bombing of Hiroshima and Nagasaki in World War II.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	63112 sq.ft.	--	--	63112 sq.ft.
Class rooms	17 Big 11 Small	--	--	17 Big 11 Small
Laboratories	03 (IT Labs)	--	--	03 (IT Labs)
Seminar Halls	02	--	--	02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	88 Desk Top	04 20	Management UGC	**112 - 17=95
Value of the equipment purchased during the year (Rs. in Lakhs)		7.14565		
Others				

4.2 Computerization of administration and library

- **In order to improve the administrative services with special focus on providing quick service to the students, faculty and the management, the college acquired a new software “Infinite Software Solution”. With its introduction, information system in the library improved considerably.**
- **The computerisation of the library services was continued this year.**

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	6057	714925	875	96340	6932	811265
Reference Books	7494	1954268	380	259601	7874	2213869
e-Books	0	0			0	0
Journals	72	74583	0	0	72	74583
e-Journals	3	0	3828	5000	3831	5000
Digital Database	0	0	0	0	0	0
CD & Video	0	0	0	0	0	0
Others (Newspapers)	15	12054	0	0	15	12054

Note: In addition to the above, the library also purchased 230 text books for Rs. 22824 under the UGC grant for remedial coaching. The library was getting 3 e-journals free at the beginning of the year. During the year, a subscription of Rs.5000 was paid to NLIST, which enabled the library to access 3828 e-journals and 80409 e books. The quantity of e-books accessible changes from time to time. The value of newspapers shown refers to the subscription paid during the year.)

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs(03)	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	88	72	50	04	--	10	--	02
Added	24	20	--	--	--	02	--	02
Total	112-17*=95	92-17*=75	50	04	--	12	--	04

- **17 computers were scrapped during the year due to non-functioning.**

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The college acquired a new software "Reso" to replace the old software for implementing the new Credit Based Grading System (CBGS).

4.6 Amount spent on maintenance in lakhs :

i) ICT

1.24324

ii) Campus Infrastructure and facilities

0.415

iii) Equipments

0.35145

iv) Others

Total :

2.00969

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC suggested ways in which students should be informed about the various student support services of the college. Information about the various student support services was communicated to the students through the updated prospectus, signage, notice boards and circulars. The college has also an active website.

5.2 Efforts made by the institution for tracking the progression

The academic performance of the students as well as the attendance records were maintained by the college. Shortage of attendance, if any, was communicated to the students and at times to their parents. The academic results of the college were compared with the university results and discussed with the faculty for necessary additional efforts in improving the teaching.

During the year, 62 students who graduated from our college, secured admission for post graduation in our college.

Two of our students from Second Year BAF successfully completed the Common Proficiency Test conducted by the Institute of Chartered

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2393	124	0	0

(b) No. of students outside the state

5

(c) No. of international students

0

Indian Students

Men	No	%	Women	No	%
	1349	54		1168	46

No	%
1168	46

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2193	106	05	136	01	2441	2253	115	4	145	0	2517

Demand ratio **1 : 2.58** Dropout % < **1 %**

Against 991 seats available in First Year of all courses put together, 2552 applications were received during 2012 - 13

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- **The college library was well stocked with books and journals for competitive examinations.**
- **The faculty guided and encourages students to prepare for the various competitive examinations so that their career after graduation can be planned well.**

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	---	SET/SLET	---	GATE	---	CAT	----
IAS/IPS etc	----	State PSC	----	UPSC	---	Others	----

5.6 Details of student counselling and career guidance

- **A presentation on 'Career Opportunities in Life Insurance Sector' was made by executives from HDFC Life Insurance during August 2012.**
- **Ms. Priyanka Asaidekar, Head – Human Resources, L & T Infotech, conducted a workshop for the students of Bachelor of Science (Information Technology) on 'Techniques of Attending Job Interviews'. The subject of 'Professional Ethics and Corporate Discipline' was also discussed by her in this workshop on 11th August, 2012.**
- **Everonn World conducted a seminar on on 4th September, 2012 'Opportunities in Banking and Insurance Sectors' for our students.**
- **Students of Second Year BAF attended the Career Guidance Seminar held at Dr. D.Y. Patil College, Nerul, Navi Mumbai during June, 2012.**

No. of students benefitted

150

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
3	285	---	---

- **E-Clerx Services Ltd. conducted an aptitude test and interview for our students on 3rd March, 2013.**
- **Aspiring Minds, a recruitment agency, conducted computer based Aptitude Tests for our students during the year. Over 200 students from Bachelor of Commerce, Bachelor of Science (Information Technology) and Bachelor of Management Studies participated in these tests in four batches. The following number of students were short listed for final interviews by different companies:**

Accenture	: 1
Avanti Fellows	: 1
Interact CRM	: 1
Nokia	: 21

5.8 Details of gender sensitization programmes

The 'Jagar Janivancha Abhiyan' programme was conducted during the year. Under this programme, activities focussing on Womens' Rights and Eradication of Gender Inequality were organized.

- **The NSS volunteers also participated in the Group Song Competition on the theme "Meri Beti, Pyari Beti" on 26.09.12.**
- **The NSS group conducted a program in the college auditorium on Women Empowerment in association with Akshara Foundation on September 17, 2012.**
- **The NSS members conducted a special campaign on 'Self Defence and Importance of Women in Society'.**
- **The NSS unit conducted a program in the college auditorium on Women Empowerment in association with Akshara Foundation on September 17, 2012.**
- **A seminar on 'Women's Health and Well Being' was organized in our college in association with a leading pharmaceutical company. This programme was conducted by Dr. Parag Patil, an eminent gynaecologist.**

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level **177** National level **2** International level **0**

The college women's team won medals in the University of Mumbai's Kabaddi tournament and the men's team won medals in the University of Mumbai's Tug of War tournament. The college Sports Director, Shri R.S. Pandey was appointed by the University of Mumbai as Coach and Manager for the University team for the West Zone tournament and All-India tournament.

No. of students participated in cultural events

State/ University level **---** National level **---** International level **---**

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level **25** National level **2** International level **0**

Cultural: State/ University level **----** National level **---** International level **---**

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	11	105045
Financial support from government	238	2806714
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs : State/ University level **0** National level **0** International level **0**

Exhibition: State/ University level **0** National level **0** International level **0**

5.12 No. of social initiatives undertaken by the students **3**

- NSS volunteers took part in the 'Peace Rally' organized by the University of Mumbai to promote world peace, on 6th August, 2012 on the anniversary of the nuclear bombing of Hiroshima and Nagasaki in Japan during World War II.
- They also took part in the 'Tree Plantation drive held at the Kalina campus of the University of Mumbai.
- They organized a Blood Donation Camp in the college in association with the Lions Club and Lokmanya Tilak Municipal Hospital, Sion, Mumbai.

5.13 Major grievances of students (if any) redressed:

There were no major grievances received from students. Minor problems like occasional non-functioning of electrical fixtures, shortage of drinking water, etc were resolved immediately through the maintenance staff.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

<p style="text-align: center;">VISION</p> <p style="text-align: center;">‘Empowerment through Education’</p> <p style="text-align: center;">MISSION</p> <ul style="list-style-type: none">• To impart value based quality education devoid of all discrimination and to make our students self dependent and confident.• To contribute to the transformation of society through teaching, learning and extension services.• To provide equal access and opportunities especially to the socially and economically disadvantaged students in order to strive for excellence.• The college librarian organised and conducted Orientation programmes for newly enrolled students to familiarize them with the facilities available in the library.• Industrial visits and field trips were organised for the students.• Students were encouraged to participation literary competitions conducted by outside agencies like Forum of Free Enterprise.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Faculty attended workshops and orientation programs relating to revised syllabus conducted by the University of Mumbai at various colleges during the year. They were part of the deliberations which took place in these workshops.

6.3.2 Teaching and Learning

Efforts were made to improve the Teaching and Learning process through the following means :

- Guest speakers and experts were invited to address the students on various subjects and to give a practical insight into the theoretical concepts taught in the class.
- Regular staff and departmental meetings were held to understand the issues faced in the teaching – learning process so that they could be resolved satisfactorily.
- The college librarian organised and conducted Orientation programmes for newly enrolled students to familiarize them with the facilities available in the library.
- Industrial visits and field trips were organised for the students.
- Students were encouraged to participate in literary competitions conducted by outside agencies like Forum of Free Enterprise.

6.3.3 Examination and Evaluation

- Credit Based Grading System (CBGS) was introduced this year for SY students (in both sem – III and sem – IV). The students were communicated about the new evaluation system in detail.
- Additional ATKT (Allowed To Keep Term) examinations were introduced as per University guidelines.
- The examination time table was printed in the hall ticket itself for students appearing for ATKT examinations conducted by the college.

6.3.4 Research and Development

- Dr. Ajay Bhamare, Principal, was recognized as Ph.D Guide in the faculty of Commerce by the University of Mumbai.
- He was also appointed as an External Examiner for the Ph.D viva voce at Department of Business Management, RTM Nagpur University, Nagpur on 10.09.12.
- Ms. Madhubala Swami, Head of the Department of Economics, submitted her Ph.D thesis to SNDT Women's University, Mumbai.
- Mr. Rajiv Khurana, Head of the Department of Accounts, registered for Ph.D with the University of Pune.
- Mr. Uday Shetty, faculty from Department of Accounts, registered for Ph.D with Rashtrasant Tukadoji Maharaj Nagpur University .
- Mr. Ravindra Nagesh Naik, faculty from Department of Accounts, registered for Ph.D with Swami Ramanand Teerth Marathwada University, Nanded .
- Mr. Kathiresan, Assistant Professor in the subject of Computer / Mathematical & Statistical Techniques who had registered for Ph.D from Bharatiyar University, has been pursuing his research in Physics.
- Four students from North Maharashtra University, Jalgaon got themselves registered for Ph.D under the guidance of Dr. Sushama S. Patil, faculty from the Department of Commerce.

6.3.5 Library, ICT and physical infrastructure / instrumentation

LIBRARY :

- The students are provided with the latest study material and adequate and comfortable seating arrangement in the library.
- The library staff were trained to be of quick assistance to the students and faculty to access the books and journals they needed.
- A separate enclosure was provided for women students.
- The library also provided internet facility to the students.
- The library attendant, Mr.Pradeep Jadhav attended the one-week training programme on 'Library Operations and Services for Library Support Staff' held in R N Jhunjhunwala College, Mumbai.
- E-journals and E-books were made available to the faculty and students.

ICT:

- An LCD Projector was acquired by the college for the use of students and faculty to improve the teaching – learning process.
- A well equipped Information Technology Lab was made available to students for using the computers.
- Office administration was fully computerized with latest software and equipment.

PHYSICAL INFRASTRUCTURE:

- Additional computers, lap tops, projectors, duplicating machines, EPBX systems, printers, UPS, air-conditioners, weighing machine, automatic bell, table tennis boards, etc were acquired during the year.

6.3.6 Human Resource Management

- **Committees were formed and responsibilities relating to various activities were divided among the faculty.**
- **The committees prepared the action plans and took measures to implement them during the year.**
- **Regular meetings of the committees were held to ensure the implementation of plans.**

6.3.7 Faculty and Staff recruitment

Recruitment of faculty and staff was done as per the norms laid down by the University of Mumbai.

6.3.8 Industry Interaction / Collaboration

- **Students were taken on Industrial Visits.**
- **Resource persons from corporate sector were invited to interact with the students.**

6.3.9 Admission of Students

Admission process was done as per the guidelines of the University of Mumbai.

6.4 Welfare schemes for

Teaching	Employees Cooperative Credit Society provides loans at low rate of interest.
Non Teaching	Employees Cooperative Credit Society provides loans at low rate of interest. Personal Insurance Policy from Oriental Insurance Company was provided to them by the management.
Students	Covered by the Students' Safety Policy of Oriental Insurance Company Limited.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	---	No	---
Administrative	No	---	No	---

6.8 Does the University/ Autonomous College declares results within 30 days? **NA**

For UG Programmes Yes **NA** No **NA**

For PG Programmes Yes **NA** No **NA**

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA-Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA-Not Applicable

6.11 Activities and support from the Alumni Association

Our alumni, Advocate Mr. Balchandra Kadu of Bombay High Court delivered a guidance lecture on 'Negotiable Instruments Act, 1881'.

6.12 Activities and support from the Parent – Teacher Association

The Parent – Teacher Association was not formed during this year. However any suggestions or genuine complaints from parents were addressed and resolved by the faculty and administration.

6.13 Development programmes for support staff

- The library attendant, Mr.Pradeep Jadhav attended the one-week training programme on 'Library Operations and Services for Library Support Staff' held in R N Jhunhunwala College, Mumbai.**

6.14 Initiatives taken by the institution to make the campus eco-friendly

- On September 30, 2012, the NSS volunteers made a presentation to fellow students on the need for Energy Conservation.**
- Greenery around the campus had been maintained by planting saplings and nurturing existing plants.**
- Disposal of waste water and garbage was done without harming the environment.**

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- **In the subject of advertising videos were shown to the students for comparing advertising in different brands and their marketing and advertising strategies.**
- **Practical training in auditing was provided to the students.**

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Details are given in Point No. 2.15 of Part A of this report.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- **A Blood Donation Camp was organized by the NSS Unit of the college during the year in association with the Lions Club and Lokmanya Tilak Municipal Hospital, Sion, Mumbai on September 7, 2012.**

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- **On September 30, 2012, the NSS volunteers made a presentation to fellow students on the need for Energy Conservation.**
- **Five volunteers of NSS participated in the Tree Plantation Camp at Kalina campus of the University of Mumbai.**
- **Our students were taken on a field trip to Bombay Natural History Society (BNHS)'s Nature Reserve, Conservation Education Centre at Goregaon, Mumbai.**

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- **Mumbai Police Commissioner, Dr. Satyapal Singh, was the Chief Guest at the Annual Day function of our college.**
- **Six of our students who excelled in sports obtained jobs under the Sports Quota in government organizations.**
- **Our college has constituted an Anti Ragging Cell.**
- **The students were taken on a visit to the Bombay High Court to view an exhibition organized to commemorate its 150 years of existence. During this visit they also witnessed the proceedings in the court of the Chief Justice of Mumbai.**
- **Four sessions on 'Self – Defence Techniques for Women' were conducted for women students by Mr. Khurshid Engineer, a Martial Art expert during October, 2012.**
- **50 students of S S T College, Ulhasnagar spent a day in our college on January 11th, 2013 under the Mumbai University's Yuva Divas programme. The NSS unit of the college organized a range of programmes for the benefit of the visiting students. The next day all of them attended the Yuva Divas celebrations at the University of Mumbai campus.**
- **Principal Ingavale of Shailendra Education Society, Dahisar, Mumbai was the Resource Person in the seminar on 'Quality Related Aspects in Undergraduate Education' conducted at our college.**

8.Plans of institution for next year

- **To improve the physical infrastructure in the college to meet the requirements of additional courses / classes introduced.**
- **To conduct remedial coaching for the academically disadvantaged students.**
- **To conduct meaningful activities through various forums to spread awareness about socially desirable behaviour among our students.**
- **To prepare the young learners face challenges in the competitive job markets by conducting job-oriented programmes.**
- **To impart practical knowledge about the subjects, field trips and industrial visits.**

Name: Padmakar Mane

Name: Dr. Ajay M.Bhamare

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure 1

Ramanand Arya D.A.V. College, Bhandup (E)	
Academic Calender	
Year: 2012-13	
DATE	ACTIVITIES
FIRST TERM (11th June 2012 to 27 th October 2012)	
11-06-2012	Beginning of Academic Year
12/08/12 to 14/08/12	Internal Class Test (Sem 1, 3, 5)
15-08-2012	Independence Day Celebration
18-08-2012	Parsi New Year
20-08-2012	Ranzan ID
02/09/12 to 04/09/12	Additional Class Test (Sem 1, 3, 5)
05-09-2012	Teacher's Day Celebration
10/09/12 to 17/09/12	A.T.K.T. Exam-F.Y.B.COM (Sem 1)
18/09/12 to 25/09/12	A.T.K.T. Exam-S.Y.B.COM (Sem 3)
19-09-2012	Ganesh Chaturthi
01/10/12 to 09/10/12	Regular Exam-F.Y.B.COM (Sem 1)
02-10-2012	Gandhi Jayanti
01/10/12 to 08/10/12	Regular Exam-S.Y.B.COM (Sem 3)
24-10-2012	Dasehara
26-10-2012	Bakri-Id
28/10/12 to 18/11/12	Mid Term Break (Diwali)
SECOND TERM (19th November 2012 to 30th April 2013)	
28-11-2012	Guru Nanak Jayanti
05/12/12 to 12/12/12	Additional (Regular)-F.Y.B.COM (Sem 1)
05/12/12 to 11/12/12	Additional (Regular)-S.Y.B.COM (Sem 3)
20/12/12 to 22/12/12	Cultural Week Celebration
24-12-2012	Annual Day Celebratioin
26/12/12 to 01/01/13	Winter Break (Cristmas)
05-01-2013	Sports Day
06/01/13 to 13/01/13	A.T.K.T. Exam-F.Y.B.COM (Sem 2)
14/02/13 to 21/02/13	A.T.K.T. Exam-S.Y.B.COM (Sem 4)
28/01/13 to 04/02/13	Additional (A.T.K.T.) Exam-F.Y.B.COM (Sem 1)
28/01/13 to 03/02/13	Additional (A.T.K.T.) Exam-S.Y.B.COM (Sem 3)

21/01/13 to 23/01/13	Internal Class Test (Sem 2, 4, 6)
25-01-2013	Ed-E-Milad
26-01-2013	Republic Day Celebration
28/01/13 to 04/02/13	T.Y.B.Com (Prelims)
11/02/13 to 12/02/13	Additional Class Test (Sem 2, 4, 6)
19-02-2013	Chatrapati Shivaji Maharaj Jayanti
19/03/13 to 26/03/13	Regular Exam-F.Y.B.COM (Sem 2)
19/03/13 to 25/03/13	Regular Exam-S.Y.B.COM (Sem 4)
27-03-2013	Holi
29-03-2013	Good Friday
19-04-2013	Ram Navmi
24-04-2013	Mahavir Jayanti
27/05/13 to 03/06/13	Additional (Regular) Exam-F.Y.B.COM (Sem 2)
27/05/13 to 01/06/13	Additional (Regular) Exam-S.Y.B.COM (Sem 4)
11/06/13 to 18/06/13	Additional (A.T.K.T.) Exam-F.Y.B.COM (Sem 2)
01/05/13 to 09/06/13	Summer Break

Annexure II – AQAR 2012-13

Workshops/Seminars Attended and Paper Presentations by our Faculty

1.Mr. Probal Gupta

Participated in Two Day workshop on “Teachers’ Training for Suicide Prevention among Students”, organised by the Department of Applied Psychology & Counselling Centre, University of Mumbai on 1st & 2nd Feb 2013.

2. Ms. Madhubala Swami

1. “Research Writing” Two-day workshop,

ASC, Mumbai, 2013.

2. Attended a One Day Workshop on Suggestive Syllabus in Business Economics II, Co-operation & Economic Systems at S.Y.B.Com in KBP Hinduja College of Commerce on 16.1.2013.

3 .Mr. Padmakar Mane

Participated in One Day National Seminar on " NAAC-Accreditation and Quality Enhancement" organised by Birla College, Kalyan on 09/03/2013

4.Mr.Rajiv Khurana

Attended a seminar on issues in service tax vis a vis latest amendments conducted by WIRC on 1.12.2012.

5. Ms. Sunita Bhargav

1. Participated in seminar on "Implications of Credit Based Grading System Organised by IQAC of N.M college on 7.2. 2013.

2.Attended a UGC sponsored National Level Seminar on environmental sustainability-economic and social dimensions organised by Department of Commerce & Economics & Pralhadrai Dalmia Lions College of Commerce & Economics on 25.9.2013

6.Mr. Uday Shetty

Attended a workshop on Research in accountancy-Facts & Scopes at Chandrabhan Sharma College on 1/9/12.

7 .Mr. Virendra Prajapati

1. One day workshop on Reforms in Examination in Adarsh College of Arts and Commerce (Kulgaon, Badlapur) on 14.7.2012.

2. One day Workshop on changes in syllabus of F.Y.B.Com/Exam.pattern S.Y.B.Com and M.Com in Pragati College of Arts and Commerce (Dombivali) on 21.7.2012

3. One day workshop on Revised syllabus F.Y.B.Com and M.Com in Amrit Lal Mehta College (Airoli) on 24.7.2012.
4. One Day Workshop on Research in Accountancy - facts and scope at Chandrakant Sharma College of Arts, Commerce & Science Powai on 1.9.2012.
5. One Day Workshop on use of Accounting Software in Accountancy: Hand on training on Tally ERP 9 in Shankar Narayan college of Arts and Comm. (Bhayandar) on 4.2.2013.
6. Attended one day workshop on Revised Syllabus in Accountancy & Financial Management F.Y.B.Com sem I & II And Proposed Syllabus of S.Y.B.Com Sem III & IV organised by Shankar Narayan College of Arts & Commerce on 9.8.2012.
7. Attended One Day Workshop on Reforms in examination at Adarsh College of Arts & Commerce on 14.2.2012.
8. One day National level Seminar on Economics Reforms-A Pathway to Golden Era in K.B.College of Arts and Comm (Thane) on 25.8.2012
9. National Seminar on Quality Enhancement Measures in Higher Educational Institution in R.A.Podar college of Commerce and Economics on 7th & 8th Sep 2012.
10. One day intercollegiate Seminar on Viability and sustainability of Higher Education in India at Bharat College of Commere & Science, Badlapur on 2.2.2013. Presented Paper on Innovations in Classroom teaching and Effectiveness of E-learning.
11. Attended National Level Seminar on Economic Reforms – “A Pathway to Golden Era” at K B College of Arts & Commerce at 25.8.2012.
12. UGC Sponsored One day National Seminar Nowgong Girls college Nagaon-Assam Presented Paper on Internal Displacement in North-East India on 22.3.2013.
13. Presented Paper on Rain Water Harvesting in State Level Seminar at R.K.Talreja college of Arts, Sci. and Comm.(Ulhas nagar) on 8.9.2012.
- 14 Presented Paper on Prospects and Problems of Real Estate in India. at State Level Seminar on Growth of Real State in India pros and cons in Adarsh college of Arts and commerce. (Badlapur) on 10.12.2012.
15. Presented a Paper on Information and Communication for Development in International Seminar on Information & Communication for Development Reach, Impact, Opportunities and Challenges in NES Ratnam college of Arts, Science and Commerce (Bhandup-Mumbai) on 5th & 6th Oct 2012.
16. Presented a Paper on Innovations in classrooms teaching and effectiveness of E-Learning in One Day Intercollegiate Seminar on Viability and Sustainability of high education in India at Bharat College of Commerce and Science on 2.2.2013.

17 .Presented paper at National level Seminar on Recent Trends in Accounting and Auditing in Pragati college of Arts and Commerce (Domivali) on 12.2.2013.

18.Presented paper on FDI in India :Challenges and Opportunities at One Day State Level Seminar on FDI in

India, Challenges and Opportunities in P.D. Karkhanis college of Arts and Comm (Ambernath)on 9.2.2013

8.Ms. Janine Almeida

1. Participated in International Symposium sponsored by UGC & ICSSR on 'Higher Education in South Asia-Crisis & Challenges' organised by Bombay University & College Teachers Union in 12th Dec,2012.

2. Research Paper entitled "Making Higher Education Inclusive for Women's Empowerment" published in International Seminar publication ISBN : 978-93-81394-40-3 organised by Bharatiya Vidya Bhavan's Hazarimal Somani college of Arts & Science in the seminar of Symbiosis Between Academicia & Coporate World – A Step Forward in November 2012.

9.Mr. Ravindra Naik

1. Recent Important Judgements Under Income Tax Act (Ghatkopar-west) on 7.4.2012.

2 .Cyber Crime Dangers and its Prevention (Ghatkopar-west)

3. Indirect Taxes-Recent Judgements in Indirect Tax Laws (Ghatkopar-west) on 26.5.2012.

4.Issues On MVAT Audit (Ghatkopar-west) on 27.10.2012.

5. Practical Case in Internal audit (Ghatkopar-west) on 24.11.2012.

6.Motivation And Its Impact (Ghatkopar-west) on 15.12.2012.

7. Precaution And Recent Developments In Dept Audit And Assessment Under Act (Ghatkopar-west) on 22.12.2012.

8. Issues of Bank Branch Audit on 10.3.2012.

9. Issues of International Taxation,Vodafone Judgement on 25.2.2012.

10. Indepth Analysis of Finance Bill 2012 on 23.3.2012.

11 .World Trade Organisation-Gats on 12.5.2012.

12. Indirect Taxes-Recent judgements in Indirect Tax Laws on 18.8.2012.

13. Presented a Research Paper in Cooperative Credit Societies- An Overview at Mahatma Gandhi Mahavidyalay, Ahmedpur on 27 & 28 Dec 2012.

10 .Ms. Saroj Tulankar

Attended seminar on Syllabus revision of Business Communication FYB.com in Nagin Das Khandwala college, 4.7.2012.

11 .Ms. Grace Verghese

Participate in the seminar on “Women’s Empowerment” at Guru Nanak College of Education and Research Bhandup on 23.3.2013

12.Dr. Sushama Patil

1.Research Paper

“Driving Stakeholders Power with Effective Communication for Organizational Development” presented at International Conference on ‘Information and Communication for Development – Reach, Impact, Opportunities and Challenges’ at NES Ratnam College of Arts, Science and Commerce, NES Complex, NHS Marg, Bhandup (W), Mumbai – 400 078 on 5th and 6th Oct. 2012.

Published in “EPIGNOSIS, Journal of Multidisciplinary Research” Vol – I Issue I, January 2013, ISBN – 978-81-922163-1-7.

2. Research Paper

“Brand Building as a Challenge for Business” presented at International Conference on ‘Marketing Paradigms in Emerging Economics’ at Faculty of Management Studies, Banaras Hindu University, Varanasi, India on 4th and 5th Dec. 2012.

3. Research Paper

“Consumer Behaviour: Reformed Buying Process in the Digitized World” presented at International Research Symposium on ‘Interdisciplinary approaches in Management, Engineering and Technology’, at Management, Engineering and Technology, Singapore on 7th and 8th December 2012.

Published in “IJAMTES – International Journal of Adva

in Management, Technology and Engineering Sciences” Vol – II, Issue 3, (2), Dec. 12, ISSN – 2249-74555.

4.Present Paper titled ‘Consumer Behaviour: Reformed buying process in the digitized world at the International Research Symposium on Interdisciplinary Approaches in Management, Engineering and Technology by Indo Global Chamber of Commerce, Industries & Agriculture at Bay View Hotel, Singapore on 7 & 8 December 2012.

13.Ms. Dipika Bakshi

1) National seminar on Economic Reforms “A Path Way Golden Era” (Participation) in K.B. college, Thane, on 25.8. 2012.

2) National seminar on “Quality Enhancement Measures In Higher Educational Institutions” (participation) in R.A. Podar College Matunga, on 7 & 8th Sept 2012.

3) State level seminar on "Water Management" in R.K .Talreja Ulhasnagar, on 8.9.2012.

14. Ms. Chandrakala Srivastava

1. Participation in one day work shop on revised syllabus in Economics of Global Trade & Finance Of M.Com Part-I, and Business Economics -I of F.Y.B.Com on 7.7. 2012.
2. Participated in 4th National Conference on "International Business Management" held on 24.1.2012.
3. National Conference on Management & Technology YTM college of management on "Disruptive Social Entrepreneurship in education through MOOC" on 23rd March 2013.

15. Mr. Yashesh Ranpura

1. Participated in "Research in Accountancy Facts & Scope" organised by Chandrabhan Sharma College & University of Mumbai on 1st September 2012.
2. Participated in "Technical Papers Discussion for Third year-BMS" at Mulund College of Commerce, on 28.7.2012.

16. Ms. Swati Kemkar

1. Participated in One Day Workshop on revised syllabus of T.Y.B. Sc.(IT) at S. M. Shetty College of science and commerce, Powai on 12th December 2012.
2. One day workshop on Linux Administration on July 2012 at VSIT Vadala.
3. One day workshop on ad-hoc board of studies on implementation of revised syllabus at Vaze College Mulund on August 2012.

17. Ms. Srabani Ganguli

1. On 19-07-2012, Workshop on Software Testing at Jhunjhunwala College, Ghatkopar.
2. On 10-12-2012, Workshop on Intellectual Property Rights and Cyber Law at MCC College Mulund.

18 .Ms. Anusha Suthersan

Participated in One day workshop on T.Y.B. Sc. (I.T) Sem V in courses of Network Security & Software Testing organised by Ad-hoc Board of Studies in I.T, University of Mumbai on 16.8. 2013 held in S.M Shetty College of Science, Commerce & Management Studies Powai.

19. Ms. Amruta Joshi

Attended One day workshop on revised syllabus of T.Y.B. Sc.(IT) at S. M. Shetty College of science and commerce, Powai on 12.12.2012.

20. Mr. S. Sridharan

Participated in One Day National Seminar on " NAAC-Accreditation and Quality Enhancement" organised by Birla College, Kalyan on 09/03/2013.

Presented a Paper on 'Creativity in Marketing' at the National Conference on Reinforcing Organizational Competitiveness through Creativity organized by C.H.M. College, Ulhasnagar, Dist : Thane, Maharashtra on 23/02/13.

Short Term Courses Attended by our Faculty

1.Mr. Probal Gupta

UGC Sponsored "short term course on Social Science Research: Planning Publication & Ethical Guidelines", at Mumbai University on 19 & 20- March 2013.

2.Ms. Madhubala Swami

UGC Sponsored "short term course on Social Science Research: Planning Publication & Ethical Guidelines", at Mumbai University on 19 & 20- March 2013.

3.Mr.Rajiv Khurana

UGC Sponsored "short term course on Social Science Research: Planning Publication & Ethical Guidelines", at Mumbai University on 19 & 20- March 2013.

Annexure III-AQAR 2012-13

BEST PRACTICE NO. 1 : 2012 – 13

Title of the Practice :

FULFILLING OUR SOCIAL RESPONSIBILITY

Goal :

To sustain life, every human being requires a certain quantity of good quality blood at all times. It is something which can not be produced in factories. Only a fellow human being can assist another person in need of blood, by donating it from his body. The young people can afford to give away some of their blood since the quantity that is donated can be regenerated in the human body within a short time. Our college has more than 2000 students who are in the age group of 18 to 22. Our goal is to tap this resource and help the society in benefiting from it.

The Context :

Most of our people have a misconception that donating blood will lead to deterioration in their health. The goal of our campaign is to remove this misconception from the minds of the students and faculty of our college and encourage them to donate their blood so that it can be of a great help to some one in dire need of it. While planning the Blood Donation activity, the challenges faced by the college were :

- Communicating to the students about the basic features of blood, its role in the human body, its importance and the need to donate it.
- To remove the misconceptions, if any, in the minds of the young students that donating blood in small quantities will not, in any way, harm their health.
- To make them convince their parents to allow them to donate blood.
- To identify an established Blood Bank to conduct the Blood Donation Drive and to ensure that the process is done in a hygienic manner without causing any adverse repercussions.
- To make available the space and furniture for the event.
- To motivate and encourage the students to come forward for donating their blood.

The Practice :

Our college has been organizing through the volunteers of the National Service Scheme (NSS) Unit a Blood Donation Camp in our college premises for the past few years. The following are the salient features of this practice.

- The IQAC of the college plans at the beginning of the year the activity in consultation with the NSS Co-ordinator.
- Our college library or the gymkhana, which are spacious, well ventilated and well illuminated are used for this programme.
- The local Lions Club or Rotary Club as well as the established and reputed Blood Banks are approached for conducting the camp.
- A suitable date is fixed for holding the camp.
- Notices are circulated among all the students and faculty about the event.
- A specialist, mostly from the medical fraternity, visits the students in the class rooms and explains the importance of blood donation and clarifies any doubts the students may have about this activity.
- The NSS volunteers are identified and briefed about the responsibilities they have to take during this event. These responsibilities include, guiding the student, registering their names, accommodating them in the waiting area, allowing them to move to the respective tables for initial testing, blood collection, providing energy food after the blood has been collected, etc.
- The visiting staff from the Blood Bank are provided assistance for completing the different activities.

Evidence of Success :

This year's camp was conducted in association with the Lions Club and Lokmanya Tilak Municipal Hospital, Sion, Mumbai on September 07, 2012. It was inaugurated by our Vice Principal Mr. Probal Gupta and Vice Principal Mr. Padmakar Mane.

- Number of students in the college : 2517
- Number of students who volunteered for blood donation : 150
- Number of students who were found eligible : 62
- Number of students who donated blood : 62
- Percentage of students who donated blood : 3
- Number of bottles of blood collected : 62

This programme was conducted on September 07, 2012 in the college library. The student response was fairly good, although more number could have participated. Since this was a one – day camp, more number of students could not be

accommodated. Further, the misconceptions about the loss of blood when one donates blood, need to be removed in more number of students.

Problems Encountered and Resources Required :

- **PROBLEM** : Mobilizing more number of students was difficult since they were not fully convinced that donating blood would not affect their health in any way.

RESOURCES REQUIRED

An audio – visual presentation highlighting the benefits of Blood Donation will be of use in attracting more students to the camp. Leaflets highlighting the importance of blood donation could be printed and distributed among the students and their parents.

- **PROBLEM** : Since the undergraduate students were in the college only for 5 hours in the morning, in accordance with their class – timings, only a limited number of students could be accommodated in the camp.

RESOURCES REQUIRED

The camp should be conducted for two days in the year. Instead of organizing it inside the college, it could be organized in the playground by providing a large enclosure.

NOTES :

- Organizing a Blood Donation Camp helps the NSS volunteers to work as a team for a certain specified goal.
- It gives them the feeling that they are doing some activity which will be of benefit to the society.
- This event also enables them to learn the different traits a manager should possess - leadership, planning, organizing, monitoring, controlling, reporting, etc.

CONTACT DETAILS

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